NEW WORK PERMIT PROCEDURE AS OF JUNE 2023:

The Department of Workforce Development's Equal Rights Division has developed a new online work permit application tool. The Division carefully considered the lessons of the past few years, when pandemic restrictions made it nearly impossible for some minors to obtain work permits and decided to pursue an online application that would be available to the parents of minors 24 hours a day, 7 days a week from any computer, tablet, smartphone, or similar device. The application improves accessibility for minors who live in rural or underserved areas and eliminates the difficult logistics involved in working parents having to take off work to make a trip to a work permit office. As such, the High School Main Office will **no longer be processing work permit applications as of June 30, 2020.**

The application is live now. A parent can access the site using <u>these instructions</u>. Payment is made directly to the department through the application, using a credit or debit card or by ACH direct withdrawal. Once the permit application process is complete, the Department mails a paper copy of the permit directly to the employer.

In addition, we have reorganized our employment of minors web pages. The information you need is linked at the bottom of <u>this page</u>, including a <u>guide to hazardous and prohibited work</u>, the <u>hours and times of day restrictions</u> for minors, and links to the appropriate statutes and codes.